



**A Non-Profit Service Dog Training Agency Serving
People with Disabilities**

40 North 800 West
Salt Lake City, Utah 84116
info@gatewayservicedogs.org
www.GatewayServiceDogs.org
801-359-5595

Dear Applicant:

Thank you for your interest in our organization. You will find a number of forms enclosed and/or attached. It is important to us that you read all of the information carefully for this is a very important undertaking you are considering, training a service dog.

You will find information about the organization, specifics on the service dog program, fees, other costs to consider, health forms and other material. We realize we are sending out and asking for a lot of information. We take this endeavor very seriously. You are applying for months of training and potentially years of involvement with the organization. Most people with service dogs will be partnered with those dogs for many years. This paperwork is a reflection of a very long term commitment.

Your signature is needed on: 1) Application Form, 2) Letter of Agreement and 3) Fee Policy Form. You will need to have your *physician sign* the Client Health Form. If you are applying with a dog, please have your veterinarian sign the Veterinarian's Form (available [here](#)). (Don't forget to sign the releases of information with those!) If you are a minor or are designated as needing a guardian, that designated person will also need to sign any of the forms requiring such a signature.

Please take note that filling out an application and/or participating in an evaluation does not guarantee that Gateway To Canine Partnerships will be able to offer you training services and/or a service dog. **The evaluation fee is based on your annual income and is due and payable at the time of the initial interview.**

Please call to schedule your appointment. We look forward to meeting with you!

Thank you,
Gateway To Canine Partnerships

Client

Directions:
In Salt Lake City, I-15 to 600 North exit
Go west 1 block to 800 West
Go Left (south) 5 ½ blocks, through
N.Temple intersection, turn Left (east) at 1st
break in median into Gateway parking lot

Overview of Gateway To Canine Partnerships

Gateway To Canine Partnerships (GCP) is a nonprofit organization dedicated to the mission of developing programs to assist individuals who are physically challenged in *gaining* and *maintaining* greater independence, autonomy and security through the use of a trained assistance dog and to do so without adding an excessive financial burden to the individuals and their families.

Unlike many service dog programs, **Gateway To Canine Partnerships** uniquely *partners with* the person who is physically challenged in the training of their own dog. **GCP** takes great pride in having developed its service dog program based on sound skills and a scientific knowledge base with the following key guiding principles:

1) Early partnership between the dog and person promotes the development of an emotional bond between the pair which will establish them as a better working team. This is also one of the most successful and cost effective ways to train a service dog.*

2) The dogs utilized will be matched and/or evaluated by the skills and constitution needed for the work, not just by personal/agency preference or acquisition i.e. pre-owned, donated or policy of only using rescued dogs. Recycled, rescued and donated dogs must qualify as potential service dogs, not just qualify by circumstance

3) Individuals/families accepted into the program must have the capacity to care and bond with a dog. Having a physical challenge that could be assisted by a dog is not the only criteria for acceptance. Individuals are evaluated on their "team" suitability as well as their ability to cover all the long and short term care responsibilities of the animal on an ongoing basis.

Each **Human-Canine Team** will have unique abilities and goals. Each person's support system, abilities and needs will be assessed to determine the type of training program that will best assist the individual in reaching their desired goals.

Some participants 1) enter the program with their own dog to train, 2) are looking for help in choosing a dog to train or 3) want to receive a partially or fully trained dog. Our goal is to encourage participation in the training process while remaining flexible and aware of each participant's individual needs and abilities. Some Partnerships will strive to complete a formal assistance dog certification process. Others may choose to train their dog in only those skills they need and want. To meet these various needs there are primarily 4 levels of services:

Level 1: Gateway To Canine Partnerships finds and obtains a dog for a client. *(A one time fee of \$100.00 will be assessed when matching a potential service dog to specific client's preferences).*

Level 2: Client has dog. Dog and client are evaluated as potential candidates for Gateway Training Program. Training program will be developed according to abilities, needs and goals of team.

Level 3: Client has fully trained dog and wants certification as service dog. Gateway will provide evaluation, testing and certification

Level 4: Certified team attending classes/clinics to maintain education and re-certification.

The Canine Partnership Program teaches and uses positive, gentle training methods to achieve desired skills. Dogs can be trained to do a number of tasks including: picking up dropped items, pushing buttons, turning on switches, opening and closing doors, helping with dressing and undressing, alerting to sounds, and many other everyday tasks that may be difficult for a person with a disability.

The people partners are taught to appreciate how a dog thinks. In addition to skills, information on canine behavior such as body language, bonding, breed characteristics and pack relationships is taught. People partners are also expected to learn how to care for their canine partner, understanding and recognizing the canine's physical and emotional needs. Skills in canine first aid will also be taught.

Gateway has developed a program for children with special needs, such as Spinal Cord Injuries, Muscular Dystrophy, Cerebral Palsy and Seizure Disorders. These children and their families are helped to work as a team which results in the creation of a canine partner that has skills to assist with the physical disabilities of the child and also provides the crucial social and emotional support for a vulnerable child and their family.

To become certified the dog and its partner must pass a rigorous test, which demonstrates the strength of the bond between person and dog, the control of the dog in public, and the usefulness of the dog to its owner. Once they have passed the test, they can proudly display Gateway To Canine Partnership identification, which tells everyone that this is a well trained, working service dog. Canine Partners have the legal right to go into all public buildings and ride all public transportation.

Training can last from six months to two years. Each participant works in group and/or individual sessions with an instructor to reach a level of proficiency and skill that will enable the team to pass a certification test.

Orientation

New teams learn about bonding with their dog, home visits are completed and training expectations discussed

Puppy / Beginning Obedience

Taught in 7 week increments
Beginning Obedience, Walking on Lead, Watch, Sit, Down, Sit Stay, Down Stay, Recall.
Dog Psychology & Dog Care

How To Class

Clients learn: Pet 1st Aid, Emergency Kits, Massage, ADA and Local Laws, Grooming Techniques, "Reading" your Dogs Body Language, Dog Parks, Etc.

Intermediate obedience/socialization

Taught in 7 week Increments
Refinement of obedience skills
Heeling, Automatic sit, Sit stay, Down, Stay, Recall & Finish
Socialization skills to be accepted in public settings
Must pass canine good citizenship test to move to next level
Team is then issued "In training" ID

Advanced Obedience/Etiquette

Obedience skills with supervised group field time, learn Restaurant, Shopping, Malls, Sidewalks, Elevators, Movies, Mass Transit Skills. Teams must have a minimum of 28 hours of supervised training and pass the Public Access Test.

Skill Classes

Each team is learns 2 to 3 individual specific skills directly related to how their service dog will help them achieve independence. E.g., Bracing, Retrieving, Seizure Response or Alerting.

Certification or Recertification

Each human/canine team must pass the CGC test, the Public Access Test and have a total of 130 hours of direct service dog training and be able to perform 2-3 tasks directly related to the person's disability in accordance with National Service Dog Standards

Team is then issued GCP "Service Dog" Vest & I.D.

Client

General Overview of the Gateway Certification/Training Process

1. Application completed by potential client and/or guardians
2. Interview/Evaluation: For client and dog acceptance into program
3. Staff Team Meeting for Development of Training Plan
4. Obedience Classes with Clinics:

Taught in 7 week increments (First class is an Orientation)
6 weeks of classes, 7th week is progress review
Education/training focused on 1) understanding dog behavior
2) specific skills on *how* to train and 3) training of basic obedience skills such as sit, stay, down, etc..

***Class repeated until successful completion of obedience skills
Repetition is dependent on skills and abilities of person and dog!**

Expectations:

- 1) *attend all classes*
- 2) *practice/do homework*
- 3) *comes to class prepared*
- 4) *Use only humane training methods and training equipment*
- 5) *moves into Etiquette/Socialization Class Training after passing the CGC Test (Canine Good Citizenship test)*

5. Etiquette Class with Obedience Focused Class:

Team used training bandanas during supervised outings
Must abide by "Team in Training Agreement"
28 hours of supervised group fieldtrip time
Learn etiquette when in restaurant, shopping, mall, sidewalk, elevator, movie, mass transit skills, rights and responsibilities of service dog ownership. Evaluation using Public Access and Level 2 Obedience Tests

6. Skill Block Classes with optional Clinic for Teams wanting Certification and/or "Ongoing Education"

The national standard for service dog qualification is 2 or 3 tasks directly related to the person's disability. GCP supports each team learning numerous tasks by offering over 100 different ones in the 4 different Block classes. Each Block class teaches a variety of tasks in the skill areas of "retrieve," "tug," "nudge" and "brace."
A special "Block Clinic" may be offered for assistance but is not required. In addition, an agility class may be offered to help build confidence and stimulation for the service dog.

***Certification based on the following:**

- 1. Passes Obedience Test Level 2**
- 2. Passes Public Access Test**
- 3. Has at least 2 or 3 specific skills addressing individual's physical needs**
- 4. Meets Gateway's Service Dogs Standards around care of canine partner**
- 5. Signs Gateway agreements concerning Service Dog Standards**
- 6. Completes 130 hours of training**

***Teams receive a Gateway Service Dog Vest and laminated ID card valid for 1 year. Gateway To Canine Partnerships requires annual re-certification of each human-canine service dog team.**

Gateway To Canine Partnerships

40 North 800 West 84116

CLIENT APPLICATION

Application date _____

Name: _____ Date of Birth: _____

Age: _____ Highest Level of School Completed: _____

Address: _____

Phone Numbers: _____ Home _____ Cell _____ Work _____

E-mail Address: _____

For which of the following certifications are you applying?

_____ Certification as a Human-Canine Team: Meeting *Service Dog* Standards

_____ Re-Certification as a Human-Canine Team: Meeting *Service Dog* Standards

_____ Certification as a Human-Canine Team: Meeting *Companion Dog* Standards

PERSONAL INFORMATION

Occupation: _____

Household members—

Spouse/Guardian: _____

Children/Siblings: _____

Others: _____

Pets: _____

Are you a resident of Salt Lake City? _____

If YES, for how long have you been a resident? _____

What is your disability? _____

How long? _____

Other medical problems:

How does your disability affect how you function in your daily activities? _____

Types of restrictions/precautions: _____

Client

CLIENT APPLICATION • Page 2 of 2

What types of adaptive equipment or other aids (such as a wheelchair, crutches, etc.) do you use?

How did you hear about **Gateway To Canine Partnerships**?

Why do you want to join **Gateway To Canine Partnerships**?

What do you expect from **Gateway To Canine Partnerships' Program**?

Parents/guardians of young children and/or clients with conditions requiring full-time assistance will need to participate fully with the client.

Client Signature _____ Date: _____

Guardian Signature: _____ Date: _____

Client

Gateway To Canine Partnerships Fee Policies for Service Dog Program

Initial Evaluation Fee: \$50.00 \$0 thru \$30,000 - \$100.00 \$30,001 and above (includes a home visit if requested and an orientation class)

Fees for most of the Gateway for Canine Partnerships training is \$250.00 for *each 7 week package*.

Obedience Classes: 6 lessons and up to 6 required clinics. The 7th module will be review and assessment. Repeat until competent.

Etiquette Classes: Includes 14 field trips, approximately 2 hrs. each and weekly attendance in Level 2 Obedience Class. (takes two packages to meet requirements).

Skill/Block Classes: Ongoing classes. Pay in 7 week packages. **Payment in full required prior to final testing and certification.**

Individual 1 hour training sessions: \$50.00

Testing/Evaluations: Varies according to type of test and time required.

Service Dog Evaluation/Certification Fee: \$50.00 \$0 thru \$30,000 - \$100.00 \$30,001 and above

If this package is cost prohibitive, candidates are invited to bring financial forms (W2's & SSA1099 or income tax returns) to qualify for a fee based on a sliding scale. This scale will be used for determining the contribution required for training modules. Sliding fees are based on household income. Family financial support should be included in determining annual income.

zero thru \$10,000	10%	\$25.00 (discounted fee for package)
\$10,001 thru \$20,000	20%	\$50.00
\$20,001 thru \$30,000	35%	\$73.50
\$30,001 thru \$40,000	50%	\$105.00
\$40,001 thru \$50,000	65%	\$136.50
\$50,001 thru \$60,000	80%	\$168.50
\$60,000 thru \$70,000	95%	\$199.50
\$70,000 and above	100%	\$250.00

**Please Circle Total
Household Annual
Income**

The number of "packages" required is dependent on the rate of learning by both the dog and individual. Standards for basic obedience, etiquette and task specific skills must be met before a team will receive Gateway Service Dog Certification. Payment is required at each training level before moving to next level.

Training Expectations:

Obedience: Pass Basic Obedience Exam and Socialization Minimum Estimate 2 packages)

Etiquette: Pass Public Access Test and Level 2 Obedience Minimum Estimate: 2 packages

Specific skills: At least 3 relating to disability: Minimum Estimate to complete is 1 to 2 packages.

Able to Consistently Meet Gateway Service Dog Standards and Agreements

We request that individuals/families actively seek resources who may assist in financing training. You may also have family or community members or organizations who will help fundraise and donate toward the "real" cost of your dog and/or training. Gateway To Canine Partnerships is a private non-profit 501(C) (3) organization and donations are tax deductible.

Fees and scale subject to change without notification.

I have read the above and understand Gateway To Canine Partnerships fee policy.

Signature: _____ Date: _____ Guardian: _____ Date

Client

Client Health Form
Have your physician complete and sign.

Gateway To Canine Partnerships is a non-profit organization, which teaches people with physical disabilities, not including sight, to train their own service dogs. Our clients include, but are not limited to, people with hearing disabilities, seizure disorders, Juvenile Rheumatoid Arthritis, Cerebral Palsy, Muscular Dystrophy, Multiple Sclerosis, Lupus, Arthritis, and other bone, joint, and muscular deficiencies. We also have many clients who suffer permanent disabilities from accidents. We are not equipped to train dogs for clients with sight impairments. We understand and adjust to the varying degrees of physical stamina present in our clients. We give each client the time and attention needed to help achieve success at his or her own pace. We are not qualified to train people whose disability seriously affects memory, retention, concentration or understanding.

We would appreciate your answers to these questions regarding _____, who has applied to become a Gateway To Canine Partnerships client.

The client has the permanent physical disabilities or conditions described below:

Is this a progressive condition? _____YES _____NO

Client

CLIENT HEALTH FORM ● Page 2 of 2

What medication is the client is taking that we should be aware of in case of an emergency? Are there medication side effects that we should be aware of? Please list them with the medications:

Are there any special considerations/symptoms we should be aware?

Do you have any recommendations or concerns you would share about the client's involvement in the program?

Physician's name

Date

Physician's signature

Medical facility's Phone #

Medical facility's address

We would appreciate the timely return of this form. We cannot finish processing the client's application without it.

Gateway To Canine Partnerships
40 North 800 West
Salt Lake City, Utah 84116

Client

Gateway To Canine Partnerships
40 North 800 West 84116

LETTER OF AGREEMENT

Gateway To Canine Partnerships provides specialized training for individuals with disabilities, preparing them and their dogs for certification or re-certification as Gateway Canine Partnership Teams.

Upon acceptance as a student of **Gateway To Canine Partnerships Program**, certain obligations must be met. I agree to abide by the following written statements in order to meet and maintain the high standards expected of a participant in the **Gateway To Canine Partnerships Program**. **I understand I must abide by these standards to be able to keep my Gateway To Canine Partnership identification and vest even after certification.**

1. My goal in applying to become a student of **GCP** is to become a **Canine Partnership Team**.
2. I agree to attend all classes unless I notify **GCP** staff prior to class and am excused. I understand that if enough classes are missed, regardless of the reasons, and my learning and progress is affected, I will need to be re-evaluated as a participant.
3. I agree to come to class prepared and to consistently practice my exercises learned in class at home.
4. I agree to use only humane training methods and training tools. I agree to always treat the dog with appreciation and respect.
5. If I do not understand a particular idea being presented in class, I agree to discuss my concerns and/or confusion with the instructor.
6. I understand that even after acquiring certification I will need to practice my dog's obedience and specialized skills on a regular basis to maintain our training level.

Initials_____

7. I agree to be the primary caretaker of my dog and adequately provide food, shelter, veterinary care (including annual health checks and vaccinations) and a safe environment. I understand that this includes setting up an “emergency care plan” for my dog’s care upon unexpected illness and or my death.
8. I agree to clean up after my dog when out in public, unless my disability makes that impossible.
9. I understand that the community has a right to expect my dog to be under control at all times and to exhibit no intrusive behavior in public. I will obey all ordinances pertaining to dogs in the city, county and state in which I reside or visit with my service dog. I agree to assume, as dog owner, the liability for any damage my dog might cause to people or premises.
10. I understand that in order for my dog to wear a Gateway identification cape and to have a GCP identification card **my dog** and **I** must earn that privilege. I will maintain the dog's proper behavior in public and at home, and be aware of all applicable laws pertaining to assistance dogs. I will abide by all leash and license laws. I will keep the dog well groomed and well cared for.
11. I will carry proper identification having **Gateway To Canine Partnerships** Training or In Training-ID in my possession, and approved visual identification on my dog when we are in public. I understand that I am not to use **Gateway To Canine Partnerships** Training or In Training-ID and/or vest/patch/bandanna with any dog other than the one I am training or have trained. While “in-training” I will not use the GCP In-Training ID and/or vest except during GCP supervised field trips unless specifically permitted by GCP staff. I understand misuse of my vest and ID will result in dismissal from the program.

Initials:_____

12. I understand that when I am out in public with my dog wearing a GCP vest/patch/bandanna and using GCP photo identification, I am seen as representing all GCP canine teams. I understand it is my duty to uphold the integrity of Gateway To Canine Partnerships by dealing with the public appropriately and politely. I will act in a manner which reinforces the GCP value that it is an honor and privilege to have a service dog. I will also respect that others may be afraid and/or allergic to dogs and will accommodate those concerns.

13. When the opportunity presents itself, I agree to assist in educating the community, in a **non-confrontational manner**, on the benefits and rights of a canine partnership team.

14. I agree not to identify myself as representing Gateway To Canine Partnerships as a way to obtain discounts, products or special Services for myself. GCP clients may only receive special privileges from organizations/businesses when arrangements have been set up by GCP for specific training purposes. Violation of this is grounds for dismissal from the program.

15. I understand that Canine Partnership Program provides services based on a sliding fee scale and that I am expected to pay my fees at time of service.

I understand that Gateway To Canine Partnerships reserves the right to dismiss me and/or my guardians from the program and confiscate the In-Training-ID, Certified Service Dog ID and vest, patch or bandanna for violating any of the above stated provisions.

Date: _____

Signature of Client: _____ Print Name: _____

Signature of Guardian: _____ Print Name: _____

Signature of Gateway To Canine Partnerships: _____

Client

**Gateway To Canine Partnerships
40 North 800 West, 84116**

Emergency Information Form

PERSONAL INFORMATION

DATE: _____

Name: _____

Physical Disability: _____

Who should Canine Partnerships notify in case of an emergency?

1) Name: _____ Relationship: _____

Home Phone: _____ Work phone: _____

2) Name: _____ Relationship: _____

Home phone: _____ Work phone: _____

Physician's Name: _____ Phone: _____

Hospital preferred: _____

Regular medications: _____ Allergies: _____

Are there any acute symptoms (seizures, diabetic shock, fainting) that may occur during class? If so, Please list them and how we can best assist you should this occur?

Client